

Sprint Retrospective Meeting Minutes

Project: AI Mock Interview Prep

Attendees: Daniella Fuentes, Lindsey Blais, Nakisha Strickland

Start time: 4:00 PM

End time: 5:00 PM

What went wrong?

- Some interview questions overlapped too much across industries, which caused redundancy.
- The first version of progress tracking visuals didn't scale well on smaller devices.
- Reflection prompts took longer to refine because the AI responses varied more than expected.

- Did we do a good job estimating our team's velocity?
 - Yes, our velocity estimate was close, but adjustments were needed when unexpected UI redesign tasks came up.
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- Did we do a good job estimating the points (time required) for each user story?
 - Most estimates were accurate, though the reflection prompt feature required more time than planned.
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- Did each team member work as scheduled?
 - Yes, all team members contributed consistently and communicated their progress daily.

What went right?

- Industry-specific question sets (IT, healthcare, business) were successfully integrated.
- Progress tracking with color-coded indicators was implemented and well-received.
- Reflection prompts added more interactivity and helped users think critically about their answers.
- Collaboration was smoother, and testing was done earlier than in Sprint 1.

How to address the issues in the next sprint?

- Dedicate extra time for reviewing question overlap before adding them to the app.
- Test UI components on multiple devices earlier in the sprint.
- Build in buffer time for AI feature refinements since they require more iteration.

How to improve the process?

- Continue having mid-sprint check-ins for larger tasks.
- Pair members for testing to catch design and logic issues faster.
- Refine backlog grooming sessions to anticipate hidden complexities.

How to improve the product?

- Add scenario-based mock interviews (e.g., behavioral, technical, management).
- Improve feedback tone customization so users can choose professional, supportive, or casual styles.
- Expand progress tracking to include performance over multiple sessions, not just single interviews.